

	XBRL Excel Utility
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4.	Import XBRL file
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#### 1. Overview

The excel utility can be used for creating the XBRL/XML file for efiling of shareholding pattern.

Shareholding pattern XBRL filling consists of two processes. Firstly generation of XBRL/XML file of the Shareholding pattern, and upload of generated XBRL/XML file to BSE Listing Center.

### 2. Before you begin

- 1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
- 2. The system should have a file compression software to unzip excel utility file.
- 3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
- 4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
- 5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro Manual attached with zip file.

3. Index	
1 Details of general information about company	General Info

2	Declaration	<u>Declaration</u>
3	Summary	<u>Summary</u>
4	Shareholding Pattern	Shareholding Pattern
5	Annexure B	Annexure B

# 4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on Genenral information sheet.

## **5. Steps for Filing Shareholding Pattern**

- I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)
  - Use paste special command to paste data from other sheet.
- II. Validating Sheets: Click on the "Validate" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.
- III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

- IV. Generate XML: Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.
  - Save the XBRL/XML file in your desired folder in local system.

- V. Generate Report: Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.
  - Save the HTML Report file in your desired folder in local system.
  - To view HTML Report open "Chrome Web Browser" .
  - To print report in PDF Format, Click on print button and save as PDF.
- VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

### 6. Fill up the Shareholding Pattern

- 1. Cells with red fonts indicate mandatory fields.
- 2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
- 3. You are not allowed to enter data in the Grey Cells.
- 4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
- 5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
- 6. Adding new rows: Sections such as Promoters details allow you to enter as much data in a tabular form. You can Click on "Add" to add more rows.
- 7. Deleting rows: Rows that has been added can be removed by clicking the button "Delete". A popup will ask you to provide the range of rows you want to delete.
- 8. Select data from "Dropdown list" wherever applicable.
- 9. Adding Notes: Click on "Add Notes" button to add notes

Validate

General information about company	
Scrip code	506858
NSE Symbol	NOTLISTED
MSEI Symbol	NOTLISTED
ISIN	INE636P01011
Name of the company	Gujarat Petrosynthese Limited
Whether company is SME	No
Class of Security	Equity Shares
Type of report	Quarterly
Quarter Ended / Half year ended/Date of Report (For Prelisting / Allotment)	31-12-2023
Date of allotment / extinguishment (in case Capital Restructuring selected) / Listing Date	
Shareholding pattern filed under	Regulation 31 (1) (b)
Whether the listed entity is Public Sector Undertaking (PSU)?	No

Home

Validate

Sr. No.	Particular	Yes/No	Promoter and Promoter Group	Public shareholder	Non Promoter- Non Public
1	Whether the Listed Entity has issued any partly paid up shares?	No	No	No	No
2	Whether the Listed Entity has issued any Convertible Securities?	No	No	No	No
3	Whether the Listed Entity has issued any Warrants?	No	No	No	No
4	Whether the Listed Entity has any shares against which depository receipts are issued?	No	No	No	No
5	Whether the Listed Entity has any shares in locked-in?	No	No	No	No
6	Whether any shares held by promoters are pledge or otherwise encumbered?	No	No		
7	Whether company has equity shares with differential voting rights?	No	No	No	No
8	Whether the listed entity has any significant beneficial owner?	Yes			

Nome
Table I - Summany Statement holding of specified securities

Note	: Data will be automatically populated from shareholding pattern sheet - Data Entry Restricted in this sheet																						
									nber of Voting Rightsheld	in each class ofsecurities(IX)					Shareholding , as a %	Number of Locked in shares		Number of Shares pledged of otherwise encumbered			Sub-categorization of shares		
Categ		Nos. Of	No. of fully paid up equity	No. Of Partly paid-		Total nos. shares	Shareholding as a % of total no. of			No. Of Shares Underlying No. of Shares Outstan		assuming full conversion of convertible securities ( as a			(XIII)		Number of equity	Shareholding (No. of shares) under		under			
y (I)	Category of shareholder (II)	shareholders (III)	shares held (IV)	up equity shares held (V)	underlying Depository Receipts (VI)	held (VII) = (IV)+(V)+ (VI)	shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Class eg: X	Class eg:y	Total	Total as a % of (A+B+C)	Outstanding convertible securities (X)		securities and No. Of Warrants (Xi) (a)	percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	No. (a)	As a % of total Shares held (b)	No. (a)	As a % of total Shares held (b)	shares held in dematerialized form (XIV)	Sub-category (i)	Sub-category (ii)	Sub-category (iii)
(A)	Promoter & Promoter Group	10	3053876	5		3053876	51.16	30,53,876.00		3053876.00	51.16				51.16					3051465			
(B)	Public	19150	2915290			2915290	48.84	2915290.00		2915290.00	48.84				48.84					1193789	0	0	0
(C)	Non Promoter- Non Public																						
(C1)	Shares underlying DRs																						
(C2)	Shares held by Employee Trusts																						
	Total	19160	5969166	i		5969166	100	5969166.00		5969166.00	100.00				100					4245254	0	0	0

Home Validate

Home Validate																				
							Nun	ber of Voting Rights held in each class of securities	DX)					Number of Lo	ocked in shares	Number of Shares pledged or otherw	ise		Sub-categorization of sha	ires
						Shareholding as a % of		No of Voting (XIV)Rights					Shareholding , as a %	0	(01)	Number of Shares pledged or otherw encumbered (XIII)		9	hareholding (No. of shares)	under
Category & Name						total on of charge			Total as	No. Of Shares	No. of Shares Underlying	No. Of Shares	assuming full conversion			T T	Number of equity charge	2		
Category & Name of the Shareholders	Nos. Of shareholders	No. of fully paid up equity shares held (IV)	No. Of Partly paid-up equity shares held (V)	No. Of shares underlying Depository Receipts	Total nos. shares held (VII) = (IV)+(V)+ (VI)	(calculated as per SCRR, 1957)			Total as a % of Total	Underlying Outstanding convertible securities	No. of Shares Underlying Outstanding Warrants	Underlying Outstanding convertible securities and No. Of Warrants	of convertible securities ( as a percentage of diuted share capital)				held in dematerialized Shares form			
Shareholders (I)	(111)	(IV)	(V)	(VI)	(VII) = (IV)+(V)+ (VI)	1957) (VIII)	Class	Class Total	Total	convertible securities (X)	(Xi)	and No. Of Warrants	diluted share capital)	No.	As a % of total Shares	No. As a % of total	Shares form (XIV)			
10						As a % of (A+B+C2)	eg: X	eg.y Total	Voting rights	(A)		(Xi) (a)	(XI)= (VII)+(X) As a % of (A+B+C2)	(a)	held (b)	No. held (a) (b)	(AIV)	Sub-category (i)	Sub-category (ii)	Sub-category (iii)
							^						As a % of (A+B+C2)		(6)	(6)				
A Table II - Statement showing shareholding patt	ern of the Promoter and Pr	romoter Group																		
(1) Indian		_																		
(a) Individuals/Hindu undivided Family (b) Central Government/ State Government(s)		7 1086989	5		1086985	18.21	1086985.00	1086985	18.21				18.21				1084574	4		
																		A /		
(c) <u>Financial Institutions/ Banks</u> (d) <u>Any Other (specify)</u>		2																A /		
		2 1361619			1361619	22.81	1361619.00	1361619	22.81				22.81				1361619	4		
Sub-Total (	A)(1)	9 2448604	4		2448604	41.02	2448604.00	2448604	41.02				41.02				2446193	4		
		T	1		1													1		
Individuals)		1 605272	2		605272	10.14	605272.00	605272	10.14				10.14				605272			
(b) Government																		4		
(c) Institutions																				
(d) <u>Foreign Portfolio Investor</u>																		4		
(e) Any Other (specify)																		4		
Sub-Total (	A)(2)	1 605272	2		605272	10.14	605272.00	605272	10.14				10.14				605272	4		
Total Shareholding of Promoter and Promoter G	iroup																	4		
(A)-(A)(1)+(	A)(2) 1	0 3053876	6		3053876	51.16	3053876.00	3053876	51.16				51.16				3051465	<u> </u>		
Details of Shares which remain unclaimed for																				
Table III - Statement showing shareholding pat	tern state of the discount																			
B Table III - Statement showing shareholding pat of the Public shareholder	note : Kindry snow d	como or snarenoiders ha	more than one per	contage or cotal no of sh		ac manual.														
(1) Institutions (Domestic)		1114																	_	
		5 1114	8	1	11146	0.19	11146	11146	0.19		1		0.19				5236	4	0 1	0
(b) Venture Capital Funds																		1		
(c) Alternate Investment Funds	_			1							1									
(d) Banks	_	1	1	1							1							+	1	1
(e) Insurance Companies	_	4 600842	2	1	600842	10.07	600842	600842	10.07		1		10.07				600379	4	0	0
(f) Provident Funds/ Pension Funds	_	+		+							1								1	1
(g) Asset reconstruction companies																				
(h) Sovereign Wealth Funds  NRFCs registered with RRI	_	1		1							1								1	
(i) Soverege weath rates (i) NBFCs registered with RBI (ii) Other Financial Institutions	_	3 256		1	259	0.00	259	259	0.00		1		0.00							
Other Financial Institutions     Any Other Inspirit		3 255	9		233	0.00	259	133	0.00				0.00					+		U
(k) Any Other (specify) Sub-Total (	PM1	2 612247	,		612247	10.26	612247	612247	10.26				10.26				605615			
		2 61224	4		012247	10.20	012247	612247	10.26				10.20				803013	_	0	0
(a) Foreign Direct Investment							1													
(b) Foreign Venture Capital Investors											1									
(c) Sovereign Wealth Funds																				
(d) Foreign Portfolio Investors Category I		1																		
(e) Foreign Portfolio Investors Category II																				
Overseas Depositories (holding DRs) (balancin	£																			
					60000			60000	1.01									-		
(g) Any Other (specify)		1 60000			60000	1.01	60000	60000	1.01				1.01				0		0 1	
Sub-Total ( 3) Central Government / State Government(s)	B)(2)	1 60000	U]		60000	1.01	60000	60000					1.01				0		0	U]
(a) Central Government / President of India		1																		
(b) State Government / Governor		1 20000	0		20000	0.34	20000	20000	0.34				0.34				20000	0	0	0
(c) Shareholding by Companies or Bodies Corpora where Central / State Government is a promor	ste.																			
where Central / State Government is a promo	ter								0.34											
Sub-Total (  Non-institutions	8)(3)	1 20000	0		20000	0.34	20000	20000	0.34				0.34				20000		0	0
(4) Morning Colors		1	1				1												_	1
(a) Associate companies / Subsidiaries																				
Directors and their relatives (excluding																				
(b) independent directors and nominee directors	1																			
(c) Key Managerial Personnel																				
Relatives of promoters (other than 'immediate	<u> </u>	1		1						1	1							1	1	
<ul> <li>relatives' of promoters disclosed under 'Promoter Group' category)</li> </ul>	Otter	1		1						1	1							1	1	
Trusts where any person belonging to 'Promot	ter																	1		
(e) and Promoter Group' category is 'trustee',		1		1						1	1							1	1	
'beneficiary', or 'author of the trust'	_	1	1	1							1								_	1
(f) Investor Education and Protection Fund (IEPF)	. 1										1									
The state of the s	·	1		1						1	1							1	1	
(g) Resident Individuals holding nominal share car up to Rs. 2 lakhs	Part of the Part o	1		1						1	1							1	1	
		3 1763315		1	1763315	29.54	1763315	1763315	29.54		1		29.54				504881	+	0 1	
(h) Resident Individuals holding nominal share car in excess of Rs. 2 lakhs	pital	1		1						1	1							1	1	
	_	1 24955	5	1	24955	0.42	24955	24955	0.42		1		0.42				24955		0 1	0
(i) Non-Resident Indians (NRIs)				1							1									
	78	0 390567	7	1	390567	6.54	390567	390567	6.54		1		6.54				18974	4	0	0
(j) Foreign Nationals		1		1						1	1							1	1	
	_	1		1							1									1
(K) <u>Foreign Companies</u>		1		1						1	1							1	1	
	_	1		1							1									
(I) <u>Bodies Corporate</u>		1		1						1	1							1	1	
		3 37864	4	1	37864	0.63	37864	37864	0.63		1		0.63				13022		0	0
(m) Any Other (specify)	2	9 6342			6342	0.11	6342	6342	0.11				0.11				6342		0	0
Sub-Total (					2223043	37.24	2223043.00	2223043	37.24				37.24				568174		0 1	0
Total Public Shareholding (8)+(8)(1)+(8)(2)+(8)(3)+		0 2915290	U		2915290	48.84	2915290	2915290	48.84				48.84				1193789		oj i	U
Details of the shareholders acting as persons i	n Concert for Public																			
Party of Characteristics	n.ar.																			
Details of Shares which remain unclaimed for	Public																			
C Table IV - Statement showing shareholding pat	tern of the Non Bromston	Non Public shareholder																		
Custodian/DR Holder - Name of DR Holders (I Available)	<u>r</u>	1																		
Employee Benefit Trust / Employee Welfare Trust un	der	1		1																
SEBI (Share Based Employee Benefits and Sweat Equi	BVI.			1						1	1									
2) Regulations, 2021		1	1	1							1							1		

Total NonPromoter- Non Public Shareholding (C)= (C)(1)+(C)(2)																		
Total (A+B+C2)	19160	5969166			5969166	100.00	5969166.00		5969166	100.00		100.00			4245254	0	0	0
Total (A+B+C)	19160	5969166			5969166	100.00	5969166.00		5969166	100.00		100.00			4245254	0	0	
	Disclosure of notes on shareholding pattern																	
		Disclosure of not	es in case of promoter h	holiding in dematerialses	form is less than 100 p	ercentage	Add Not	tes										
	Disclosure of notes in case of public share holding is less than 25 percentage							tes										
Disclosure of notes on shareholding pattern for company remarks explanatory							Add Not	tes										

Table VI - Statement showing foreign ownership limits										
Particular	Approved limits (%)	Limits utilized (%)								
As on shareholding date	100.00	7.65								
As on the end of previous 1st quarter	100.00	7.66								
As on the end of previous 2nd quarter	100.00	7.64								
As on the end of previous 3rd quarter	100.00	7.63								
As on the end of previous 4th quarter	100.00	7.65								

#### Notes :-

- 1) "Approved Limits (%)" means the limit approved by Board of Directors / shareholders of the Listed entity. In case the listed entity has no Board approved limit, provide details of sectoral / statutory cap prescribed by Government / Regulatory Authorities
- 2) Details of Foreign ownership includes foreign ownership / investments as specified in Rule 2(s) of the Foreign Exchange Management (Nondebt Instruments) Rules, 2019, made under the Foreign Exchange Management Act, 1999.